

# BOOKING CONDITIONS

## 1. Definitions

- 1.1 In these terms and conditions, the following terms have the following meanings:  
"Company" The employer of the Delegate as named on the booking form.  
"Delegate" Any person who attends the EAGC Conference.  
"Conference" The EAGC Conference in Paris, 15-16 November 2011.  
"Organisers" dmg world media (uk) ltd.  
"Package" The facilities offered during the Event to include conference sessions, meals and refreshments during session breaks.

## 2. Law and Jurisdiction

- 2.1 These terms and conditions shall be governed by and construed in accordance with English law and any disputes resulting from an interpretation of these terms and conditions shall be settled by UK court.

## 3. Applications to attend an Event

- 3.1 Applications to attend an Event must be made via the EAGC 2011 online registration page or the Organisers' official booking form, which must be completed in full. The Organisers may accept applications in writing or by facsimile, at their sole discretion, and on the understanding that these terms and conditions must be signed. No alterations to these terms and conditions can be accepted without the written consent of the Organisers.

## 4. Cost

- 4.1 The Conference will include all the facilities more specifically set out in the Contract.  
4.2 The Delegate will be charged and will pay the venue directly during the Event for all goods and services not included in the delegate package.  
4.3 The Delegate accepts that travel and hotel accommodation must be paid for by his or her company. The organisers will not accept invoices or charges relating to delegates travel and accommodation.

## 5. Contract and Termination

- 5.1 On the acceptance of the official booking form or online booking by the Organisers, a contract relating to the Event will exist between the Organisers and the Company. In case of non-payment of any sum due from the Company, whether legally demanded or not, or of the breach, or non-observance, by the Company or the Delegate of any of these terms and conditions, or any regulations to be observed by the Company or the Delegate, the Organisers shall have right to terminate the contract and to refuse passage to the Delegate or attendance to the Event by the Delegate without prejudice to the right to recover all sums payable by the Company and all other claims against it, and any loss or damage sustained by the Organisers.

## 6. Withdrawal or Cancellation by Company Delegate

- 6.1 In the event of withdrawal or cancellation by the Company or Delegate from the Event, the Company will be liable to pay the amounts specified in point 6.3.  
6.2 Any notification of withdrawal or cancellation by the Company and/or Delegate must be in writing and sent to the Organisers. Cancellation will be deemed to have occurred when written notification has been received by the Organisers.  
6.3 The withdrawal of delegates causes the organisers a loss of earnings and therefore, cancellations are charged at the following rates:
- 25% of the delegate fee from 11 March 2011 to 1 August 2011 inclusive
  - 50% of the delegate fee from 2 August 2011 to 1 September 2011 inclusive
  - 75% of the delegate fee from 2 September 2011 to 1 October 2011 inclusive
  - 100% of the delegate fee from 2 October 2011 to 16 November 2011 inclusive

## 7. Payment terms

- 7.1 Delegates booking through the cheque, invoice or bank transfer option will not have rights to attend the conference until payment is made in full and will not be allowed to attend any other sessions or social functions at EAGC 2011. Payments by cheque, invoice or bank transfer can be made until 21 October 2011.  
7.2 Once a delegate booking is complete, no future promotional offers can be used in conjunction with the original booking.  
7.3 This clause does not invalidate the delegates obligation under clause 6.

## 8. Insolvency

- 8.1 In the event of the Company becoming insolvent, or going into liquidation, or having an administrator or receiver appointed, or entering into a voluntary arrangement, the contract with it may be terminated at the option of the Organisers and the provisions of clause 6 will apply.

## 9. Prohibition of Transfer

- 9.1 The Company may not transfer the booking from one named Delegate to another without the prior written consent of the Organisers. The provisions of clause 6 will apply where a Delegate named on a booking form does not attend the Event. The Organisers reserve the right to refuse passage and attendance to the Event to a replacement individual who is not the named Delegate where consent has not been given in accordance with the provisions of this clause.

## 10. Postponement, abandonment or speaker cancellation

- 10.1 The Company shall not have any claim against the Organisers in respect of any loss or damage consequent upon the failure for whatever reason to hold any part of the Event or of the venue at which the Event is scheduled to take place becoming wholly or partially unavailable for the holding of the Event. If by re-arrangement or postponement of the period of the Event, or by substitution of another venue for the holding of the Event, or any other reasonable manner, the Event can take place, the contract between the Organisers and the Company shall remain in force.  
10.2 If the Organisers have to alter the content or timing of the Conference Programme or the identity of any speakers, for any reason whatsoever; the organisers are not liable to refund delegate fees or pay for additional costs incurred by delegates attending EAGC 2011.

## 11. Insurance

- 11.1 The Organisers are not responsible for the safety of any property of the Company or Delegate, or for its loss, damage or destruction or for any loss or damage sustained by the Company or the Delegate, in each case for any reason whatsoever. No responsibility can be accepted by the Organisers for any consequences arising from postponement or abandonment of the Event. The Company should take out its own insurance to cover all liabilities and risks as well as non attendance by the delegate for what ever reason.

## 12. Fire Precautions

- 12.1 The Company and the Delegate must comply with any reasonable instructions given by the venue or any other authority regarding fire precautions.

## 13. Information and Copyright

- 13.1 Information supplied by the Organisers in relation to any event is accurate to the best of their knowledge and belief, but shall not constitute any warranty or representation by the Organisers and any inaccuracy or mistake in such information or omission from it shall not entitle the Company to cancel its booking.  
13.2 Unless stated otherwise, all information and data relating to the Event, which is supplied by the Organisers to the Delegate, is for use by that Delegate only, is the copyright of the Organisers and cannot be passed on to any third party for any purpose.

## 14. Exclusion

- 14.1 The Organisers reserve the right to exclude or remove from the Event any person whose presence, in the opinion of the Organisers, is or is likely to be undesirable or may put the safety and wellbeing of the other delegates or staff at risk.

## 15. Data Protection

- 15.1 The Company acknowledges that the Organisers will be entitled to use the Company and Delegate details in accordance with the Organisers privacy policy. Details of this are available on request or at [www.theeagc.com](http://www.theeagc.com)